



**Minutes of the GIPS EXECUTIVE COMMITTEE
Closed Session**

Date: Thursday, 13 March 2008
Location: Amsterdam, Netherlands
Time: 8:00 a.m. – 12:00 noon (Amsterdam Time)

Members Present: Jonathan Boersma, CFA – GIPS Executive Director
Louis Boulanger, CFA – Asia-Pacific RIPS Chair
Stefan Illmer – EC Chair and EMEA RIPS Chair
Todd Juillerat, CFA – Americas RIPS Chair
Carol Kennedy – Investor/Consultant Chair
Yoh Kuwabara – Verification/Practitioner Chair
Sunette Mulder – EC Chair Elect and Investment Manager Chair
Karyn Vincent, CFA, CIPM – Interpretations Chair
Hans-Jörg von Euw – GIPS Council Chair

CFA Institute: Ray DeAngelo – Managing Director, CFA Institute
Fannie Fang, CFA, CIPM – Investment Performance Specialist, CFA
Institute Centre for Financial Market Integrity
Polly Johnson – Administrative Assistant, CFA Institute Centre for Financial
Market Integrity
Beth Kaiser, CFA – Investment Performance Specialist, CFA Institute Centre for
Financial Market Integrity
Cindy Kent – GIPS Development Specialist, CFA Institute Centre
for Financial Market Integrity
Ken Robinson, CFA, CFA – Investment Performance Specialist, CFA Institute
Centre for Financial Market Integrity

Action Items

- The Interpretations Subcommittee will solicit more guidance from the EC on the issue of carve-outs later in the GIPS 2010 Review process.
- The Interpretations Subcommittee will conduct further research on the use of an IRR when the manager controls the timing of cash flows.
- The Interpretations Subcommittee will consider how long certain disclosures must be included in compliant presentations for the EC to review further.
- The Interpretations Subcommittee will examine the issue of transaction costs and the way transactions costs are charged for the EC to review in the future.

- The GIPS 2010 Review project will be discussed further at the EC meetings in Monday –Tuesday 22-23 September 2008 in Boston.
- A brief biography and picture of each nominee for the GIPS Council Chair position to be circulated with the voting ballot to all Country Sponsors.
- A notice is to be sent to all nominees to tentatively reserve the 22&23 September 2008 for GIPS meetings in Boston.
- EC members are to mark the dates 22-26 September 2008 on their calendars for the next GIPS in-person meetings and the CFA Institute GIPS Annual Conference.

Decision Points

- The EC decided to review the issue of defining the term prospective clients at their next conference call.
- The EC agreed with the NAIPC proposal, “That the month-end valuation date be defined as the last business day of the month. Each firm should establish policies and procedures regarding their month end close process including treatment of accruals and then follow them consistently. Best practice is to accrue income until the last calendar day of the month for the month-end valuation, rather than using the accrual amount on the last business day.”
- The EC members decided to maintain a dynamic process of review of the contents of the GIPS standards and not restrict it to quinquennial timing of additions to the contents of the GIPS standards. (Vote 7 for, 2 against)
- The EC members decided to review and discuss the proposed Verification Statement at the open EC meeting on Friday 14 March 2008.
- The EC members decided that the respective Subcommittee Chair and the Executive Director will select new subcommittee members to fill vacancies and will report to the EC all subcommittee membership changes.
- The EC members tabled review of the SEC Compliance Alert to be reviewed at the next EC conference call.
- The EC members tabled review of the proposal from the Process Working Group on EC Decisions at Open and Closed Meetings to be discussed at the open EC meeting on 14 March.