



**Minutes of the GIPS EXECUTIVE COMMITTEE
Closed Session**

Date: Wednesday, 21 May 2008
Location: Conference Call
Time: 8:00 – 9:30 a.m. (Eastern Daylight Time)

Members Present: Jonathan Boersma, CFA – GIPS Executive Director
Stefan Illmer – EC Chair and EMEA RIPS Chair
Todd Juillerat, CFA – Americas RIPS Chair
Carol Kennedy – Investor/Consultant Chair
Yoh Kuwabara – Verification/Practitioner Chair
Sunette Mulder – EC Chair Elect and Investment Manager Chair
Karyn Vincent, CFA, CIPM – Interpretations Chair
Hans-Jörg von Euw – GIPS Council Chair

Members Absent: Louis Boulanger, CFA – Asia-Pacific RIPS Chair

CFA Institute: Fannie Fang, CFA, CIPM – Investment Performance Specialist, CFA
Institute Centre for Financial Market Integrity
Anju Grover – GIPS Analyst, CFA Institute Centre for Financial
Market Integrity
Polly Johnson – Administrative Assistant, CFA Institute Centre for Financial
Market Integrity
Beth Kaiser, CFA – Investment Performance Specialist, CFA Institute Centre for
Financial Market Integrity
Cindy Kent – GIPS Development Specialist, CFA Institute Centre
for Financial Market Integrity
Ken Robinson, CFA – Investment Performance Specialist, CFA Institute Centre
for Financial Market Integrity
Trudy Via – Administrative Assistant, CFA Institute Centre for
Financial Market Integrity

Action Items

- CFA Institute staff will send a notice to Country Sponsors announcing the EC open conference call on 18 June to approve the Error Correction Guidance Statement and other items to review.
- EC members were encouraged to be proactive and identify individuals to serve on the various subcommittees.
- The Real Estate and Private Equity Working Subgroups will submit their draft recommendations on the GIPS 2010 Review project to the Interpretations Subcommittee and the EC for review.
- The EC suggested that the Disclosure Statements on Verified Status should be posted to the GIPS website as an addendum to the GIPS 2010 Key Issues Summary.
- The Verification/Practitioner Subcommittee will prepare a sample verification report for the GIPS appendix; prepare definitions on “Verification”, “Verification Report”, “Performance Examination”, and “Performance Examination Report” for inclusion in GIPS 2010.
- The Verification/Practitioner Subcommittee will also prepare a Q&A indicating how a firm can reference their verifier in a GIPS compliance presentation and also in the GIPS Advertising Guidelines.
- The Verification/Practitioner Subcommittee will draft a proposal on the Verification Section III of the GIPS standards for the next closed conference call on 18 June 2008 for the EC’s feedback.

Decision Points

- The Minutes of the EC closed session on 24 April 2008 were approved as amended. (7 Votes, 1 Abstention)
- The EC decided to schedule an open conference call on 18 June at 8:00 a.m. EDT to approve the Error Correction Guidance Statement. (8 Votes)
- The EC members approved the EC Subcommittee Rotation Guidelines and the EC Subcommittee Rotation Timeline documents presented by the Nominations Committee. (8 Votes)
- The EC decided to include an additional agenda item for the EC open conference call on 18 June for Country Sponsors to provide their comments on the GIPS 2010 Key Issues summary that was recently distributed.
- The EC approved the following language contained in the final draft of the Disclosure Statements on Verified Status for inclusion in the GIPS 2010 Exposure Draft. (8 Votes)

Existing GIPS requirement 0.A.7 should be revised to read:-

Once a FIRM has met all the REQUIRED elements of the GIPS standards, the FIRM MUST use the following compliance statement to indicate that the FIRM is in compliance with the GIPS standards, and to indicate their verification status. This statement MUST remain in a single paragraph, with the sentences of the paragraph grouped together:

For FIRMS which have been independently verified:-

“[Insert name of FIRM] has prepared and presented this report in compliance with the Global Investment Performance Standards (GIPS®). [Insert name of FIRM] has been independently verified for the periods [insert dates]. A copy of the verification report(s) is/are available upon request.”

For FIRMS which have not been independently verified:-

“[Insert name of FIRM] has prepared and presented this report in compliance with the Global Investment Performance Standards (GIPS®). [Insert name of FIRM] has not been independently verified.”

The current recommendations 0.B.3 and 4.B.3 will be deleted

Section B.3 of the Advertising Guidelines (Appendix C) will be revised as follows:

The GIPS Advertising Guidelines Compliance Statement

For FIRMS which have been independently verified:

“[Insert name of FIRM] claims compliance with the Global Investment Performance Standards (GIPS®). [Insert name of FIRM] has been independently verified for the periods [insert dates]. A copy of the verification report(s) is/are available upon request.”

For FIRMS which have not been independently verified:

“[Insert name of FIRM] claims compliance with the Global Investment Performance Standards (GIPS®). [Insert name of FIRM] has not been independently verified.”